



# Basic Computer Skills for those 19yrs to 64 yrs

With so many programs and services going online, we are now offering one-on-one coaching to help you:

- Getting comfortable with Zoom (Skype/Google Meet/Microsoft Teams etc)
- Navigating the internet to help with job searches
- Creating word documents, email and attachments, file management, updating your device, or other needs you may have
- Using an email program to help you send and receive documents

Learn new skills or simply brush up on what you already know. If you have never used a laptop and would like to learn, please call us

**Once you have registered, you and the instructor, can create a learning schedule together!**



**Call to register:  
519.848.3462**

**Email: [literacy@thewclc.ca](mailto:literacy@thewclc.ca)**



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